

# **Anza Elementary**

## **Parent Involvement Policy**

### **GENERAL EXPECTATIONS**

**Anza Elementary School** agrees to implement the following statutory requirements:

- Anza School will jointly develop with parents and distribute to parents a Parental Involvement Policy that the school and parents agree on.
- Anza School will notify parents about the Parental Involvement Policy in an understandable and uniform format and will distribute this policy to parents in a language the parents can understand.
- Anza School will make the Parental Involvement Policy available to the local community.
- Anza School will periodically update the Parental Involvement Policy to meet the changing needs of parents and the school.
- Anza School will adopt the school-parent compact as a component of its Parental Involvement Policy.
- Anza School agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- parents play an integral role in assisting their child's learning;
- parents are encouraged to be actively involved in their child's education at school;
- parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

### **Anza Elementary School will implement required school parental involvement policy components as follows:**

1. Anza School will take the following actions to involve parents in the joint development and joint agreement of its Parental Involvement Policy and its school wide plan.

Gather and disseminate to parents for review the following materials: the School's Parental Involvement Policy, the school-parent compact, and Parent Notices. These materials will be disseminated to parents at regular Title I parent meetings, School Site Council meetings, ELAC meetings, and parent/teacher conferences. Written and oral input from parents will be solicited through Title I parent meetings, School Site Council meetings, ELAC meetings, parent/teacher conferences, school website, calls home, and other regular written communications with parents.

2. Anza School will take the following actions to distribute to parents and the local community the Parental Involvement Policy:
  - The School Parental Involvement Policy will be distributed to parents at Title I, SSC, and ELAC parent meetings.
  - The policy will be posted on the school website and School Communication Board.
3. Anza School will periodically update its Parental Involvement Policy to meet the changing needs of parents and the school through: School Site Council Meetings, Title 1 Meetings, Coffee with the Principal Meetings, ELAC Meetings, and general school meetings.

4. Anza School will convene an annual meeting to inform parents of the following:
  - That Anza Elementary School participates in Title 1
  - The requirements of Title I
  - Of their rights to be involved, the school-parent compact and the school's parental involvement policy
  - Meetings will be held at various and convenient times to encourage parents to attend. Parents will be notified about meetings through school letters/flyers, the web page, and the automated phone system.
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5. Anza School will hold a flexible number of meetings at varying times, and may provide child care, and/or home visits, paid for with Title I funding as long as these services relate to parental involvement: To encourage parents to attend these meetings, the school will offer training to parents to improve student success and achievement. In situations that prevent parents from coming to the school for meetings, school personnel may make home visits or arrange to meet the parents at a mutually convenient time off campus.

Anza School will provide information about Title I programs to parents of all children in a timely manner through the automated phone system, memos, newsletters, and the web page.

Anza School will provide parents with a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet through: the annual Title I parent meeting, parent/teacher conferences, Title 1 meetings, ELAC meetings, and Family Nights.

- If requested by parents, Anza Elementary School will provide parents opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible through pre-arranged meetings with the Title I Facilitator, EL Facilitator, Principal, student's teacher, or other staff as applicable.
- Anza School will submit to the district any parent comments if the school wide plan under section (1114)(b)(2) is not satisfactory to parents: Parents may submit comments in writing regarding the school wide plan to their child's teacher, the Title I Facilitator, the principal, or the appropriate department within Cajon Valley Union School District.

## **RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

1. Anza School will build the school and parents' capacity for strong parental involvement in order to ensure effective involvement of parents and to support a partnership between the school, parents, and the community to improve student academic achievement through the following activities described below: parent training, Family Nights, Parental access to resources such as web sites, parent organizations, and Parent Partnerships
2. The school will incorporate the school-parent compact as a component of its School Parental Involvement Policy:
  - The school-parent compact will be a part of the School Parental Involvement Policy on the school's web page.
  - Each school year, the school-parent compact will be completed and signed by the teacher, the parent(s), and the student.
  - As needed, the school-parent compact will be included in school newsletters along with the School Parental Involvement Policy

3. The school will, with the assistance of the district, provide assistance to parents of children served by the school in understanding topics such as the following:
  - the State's academic content standards,
  - the State's student academic achievement standards,
  - the State and local academic assessments including alternate assessments,
  - the requirements of Title I,
  - how to monitor their child's progress, and
  - how to work with educators:

Parents will receive training and necessary information on the topics above through: PTO workshops, ELAC meetings, SSC Meetings, as well as, school sponsored trainings and workshops.

4. As appropriate, the school will, with the assistance of the district, provide materials and training such as literacy training and using technology to help parents work with their children to improve their children's academic achievement and to foster parental involvement, by: holding regular Title I meetings, Family Nights, and encouraging parental participation
5. The school will, with the assistance of the district and parents, educate its staff and principal in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by: Encouraging staff to attend parental involvement workshops and conferences, web-based learning, and site staff development.
6. The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to parents in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand: Upon identification of parental need for information in another language or in another format, the school will take steps to ensure that the parent request is fulfilled.
7. The school shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students including providing information and school reports required under 20 U.S.C. Section 6311 in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318(f).) Opportunities include: Parent University, "POP" Power of Parent Meetings, Positive Parenting Program, ELAC, Nutrition Education Classes, Love our Daughters, Feed America, PTO, Safe Routes to School, Imagine learning access at home for parents, and Title 1 Meetings.

Revised: October 21, 2021